



**City Council & City Manager's
Commercial Fuel Card Review
Recap Report for Calendar
Years 2020 to 2023
No. P2023-06**

Issued by the
Internal Audit Office
July 10, 2023



Internal Audit Office

MAYOR
Oscar Leoser

DATE: July 10, 2023

TO: Police Chief Peter Pacillas, El Paso Police Department

CITY COUNCIL

FROM: Edmundo S. Calderon, Chief Internal Auditor *Edmundo S. Calderon*

District 1
Brian Kennedy

SUBJECT: Recap Report on City Council's Commercial Fuel Card Review for Calendar Years 2020 to 2023

District 2
Alexandra Anello

The Internal Audit Office has completed our review of the City Council's Commercial Fuel Card Use for Calendar Years 2020 to 2023. The Internal Audit Office has issued 4 separate reports documenting our analysis for each separate Calendar Year. Listed below are a series of charts that document the fuel use for each City Council District by Calendar Year.

District 3
Cassandra Hernandez

District 4
Joe Molinar

Net Fuel Cost to the City of El Paso by Calendar Year by City Council District

District 5
Isabel Salcido

District #	Calendar Year 2020	Calendar Year 2021	Calendar Year 2022	Calendar Year 2023 (January-April)	Total by City Council District	% of Net Cost
District 1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
District 2	\$1,386.10	\$1,741.60	\$2,397.19	\$683.56	\$6,208.45	15.67%
District 3	\$1,751.81	\$3,087.83	\$6,691.49	\$1,583.87	\$13,115.00	33.11%
District 4	\$0.00	\$0.00	\$754.24	\$317.27	\$1,071.51	2.70%
District 5	\$1,048.77	\$981.37	\$1,543.85	\$365.18	\$3,939.17	9.94%
District 6	\$1,671.98	\$3,851.76	\$5,293.94	\$360.51	\$11,178.19	28.22%
District 7	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0%
District 8	\$329.66	\$623.32	\$1,076.20	\$262.02	\$2,291.20	5.78%
Mayor's Office	\$0.00	\$159.04	\$1,260.16	\$395.90	\$1,815.10	4.58%
Total by Calendar Year	\$6,188.32	\$10,444.92	\$19,017.07	\$3,968.31	\$39,618.02	100.00%

District 6
Art Fierro

District 7
Henry Rivera

District 8
Chris Canales

INTERIM CITY MANAGER
Cary Westin

Edmundo S. Calderon, CIA, CGAP, CRMA – Chief Internal Auditor
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Internal Audit Office

MAYOR
Oscar Leoser

CITY COUNCIL

District 1
Brian Kennedy

District 2
Alexandra Anello

District 3
Cassandra Hernandez

District 4
Joe Molinar

District 5
Isabel Salcido

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Art Fierro

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Henry Rivera

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Chris Canales

**INTERIM
CITY MANAGER**
Cary Westin

Total Number of Gallons Purchased by City Council Districts by Calendar Year

District #	Calendar Year 2020	Calendar Year 2021	Calendar Year 2022	Calendar Year 2023 (January-April)	Total by City Council District	% of Total Gallons Purchased
District 1	0	0	0	0	0	0
District 2	841.050	687.088	707.750	226.822	2,462.710	17.92%
District 3	979.907	1,134.256	1,943.972	517.494	4,575.629	33.29%
District 4	0	0	224.787	107.193	331.98	2.42%
District 5	480.703	339.786	428.450	114.206	1,363.145	9.92%
District 6	848.945	1,304.759	1,458.963	117.455	3,730.122	27.14%
District 7	0	0	0	0	0	0
District 8	183.971	242.458	278.588	81.328	786.345	5.72%
Mayor's Office	0	45.174	326.438	122.515	494.127	3.59%
Total by Calendar Year	3,334.576	3,753.521	5,368.948	1,287.013	13,744.058	100.00%

Total Number of Transactions by City Council Districts by Calendar Year

District #	Calendar Year 2020	Calendar Year 2021	Calendar Year 2022	Calendar Year 2023 (January-April)	Total by City Council District
District 1	0	0	0	0	0
District 2	62	56	60	18	196
District 3	57	74	112	31	274
District 4	0	0	14	6	20
District 5	33	22	30	8	93
District 6	50	79	86	7	222
District 7	0	0	0	0	0
District 8	13	18	21	8	60
Mayor's Office	0	3	19	6	28
Total by Calendar Year	215	252	342	84	893

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Internal Audit Office

MAYOR
Oscar Leaser

CITY COUNCIL

District 1
Brian Kennedy

District 2
Alexsandra Anello

District 3
Cassandra Hernandez

District 4
Joe Mollnar

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**INTERIM
CITY MANAGER**
Cary Westln

Some of the information identified during our analysis from January 2021 to April 2023 are:

- We identified fuel purchases conducted at out of town locations.
 - District 6 – On July 9, 2020, a purchase of 11.338 gallons was conducted at a gas station in Pecos, TX.
 - District 6 – On July 4, 2021, a purchase of 11.769 gallons was conducted at a gas station in Carlsbad, NM.
 - District 6 – On July 22, 2021, a purchase of 4.234 gallons was conducted at a gas station in Fort Stockton, TX
 - District 6 – On May 22, 2022, a purchase of 13.891 gallons was conducted at a gas station in Van Horn, TX.
 - District 6 – On August 11, 2022, a purchase of 19.314 gallons was conducted at a gas station in Van Horn, TX.
- We identified 2 fuel purchases on September 21 & 23, 2022 by District 3 in El Paso while the District 3 City Representative was attending the International Downtown Association 68th Annual Conference & Marketplace in Vancouver, Canada from September 20-24, 2022.
- We identified fuel purchases conducted on consecutive or same days throughout the review period.
- We identified that different types of fuels were purchased during the review period.

cc: Financial Oversight & Audit Committee
Cary Westin, Interim City Manager
Karla Nieman, City Attorney

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