



CAPITAL IMPROVEMENT DEPARTMENT

MEMORANDUM

MAYOR

Oscar Leeser

CITY COUNCIL

District 1

Brian Kennedy

District 2

Alexsandra Anello

District 3

Cassandra Hernandez

District 4

Joe Molinar

District 5

Isabel Salcido

District 6

Art Fierro

District 7

Henry Rivera

District 8

Chris Canales

INTERIM

CITY MANAGER

Cary Westin

Date: April 4, 2024
 To: Offerors - Solicitation #2024-0439R A&E Services for the El Paso Police Department Northeast Regional Command Center Renovation Project
 From: Elsa Rodriguez, Contracts Manager
 Subject: Response to questions

- 1. Will the City allow us to see the 2019 Facility Assessment mentioned in the RFQ prior to submittal?**

No, the 2019 Facility Assessment will be shared with the selected firm.

- 2. How big is the area of renovations? Can you provide the square footage of the renovation?**

The square footage for the facility is 36,3650 sq. ft.

- 3. Is it possible to release the 2019 Facility Assessment report of the building outlined in the RFQ?**

No, the 2019 Facility Assessment will be shared with the selected firm.

- 4. Will we be required to do anything in the secured areas like the holding cells or is it just the administrative side?**

The scope of work for this project is for the entire facility, so yes this includes secured and unsecured areas.

- 5. Is there any laboratories or crime lab included?**

No, there will be no laboratories.

- 6. Will landscaping, parking and lighting required?**

The City will require design solutions for exterior concerns, including but not limited to creating a new accessible route from Dyer Street, repairing or replacing damaged ADA ramps, and installing a secondary roof ladder accessible from the police department side of the building.

Yvette Hernandez, P.E., – City Engineer

City 2 | 218 N. Campbell, 2nd Floor | El Paso, Texas 79901 | (915) 212-0065





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7. Can you please clarify if this one has a 12-page limit?

Yes, that is correct.

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8. Is there going to be only renovations of existing building or is there going to be an expansion also?

No, this is just improvements to the existing building.

District 2

Alexsandra Anello

9. Regarding information as part of submittal requirements (such as firm name, address, project title, principal point of contact including name, phone number and email): Should those be provided in the submission process or in the actual SOQ?

District 3

Cassandra Hernandez

District 4

Joe Molinar

The contact information should be provided in the actual SOQ.

District 5

Isabel Salcido

10. Please provide clarification of intent for Criteria 4. "Consultants and name of project manager for each consultant. Identify proposed personnel for this Project along with explanations of their role in the past project(s)." As this section relates to prior projects, are you asking for those consultants who worked on the prior projects who we will now propose to use for this project?

District 6

Art Fierro

District 7

Henry Rivera

The City is looking for the subconsultants proposed for this project, the subconsultants personnel assigned to the project and their role, and their involvement or experience in previous work with the prime.

District 8

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